

# February - April 2022

21 Barton Road  
Hornchurch, Essex, RM12 4AA  
info@childcarepwc.co.uk  
www.childcare-pwc.co.uk

Designated Safeguarding Leads

Mrs Beverley Nicholls – Director / Lead DSL  
Mr Andrew Nicholls Director / Deputy DSL  
Teresa - Senior Manager (DSL)  
Sarah- Manager (DSL)

On behalf of all the staff at Parklanes Wykeham Childcare Ltd, we would like to wish you and your family an enjoyable Half term break. For any new parents unsure, we have an open door policy and are ready to answer any questions that you may be unsure on. A big “Thank you” to all, parents & carers for your continued support throughout these tough times of Covid-19. We look forward to continued working partnership with you and your children throughout their sessions with us.

This will be a 6 week term  
Returning on **Monday 21st February 2022 from 8.00am**  
& finishing on **Friday 1st April 2022** for the Easter break.  
Returning Tuesday 19th April 2022

## Reminders

- Morning Session starts at 8.45am too 11.45am. (3 Hours)
- Afternoon Session starts at 11.45am too 2.45pm (3 hours)
- FULL Day-care Session: 8.45am - 2.45pm (6 Hours)
- All Day Session: 8.00am - 6.00pm (10 Hours)

### Late Collection Fee

There will now be a fee for late collections. You will be issued with a late charge of **£5.00** for every **15 minutes** late.


### Please Note:

The Fees letter will have to be brought in and signed by a Manager, when fees are paid in order to obtain a receipt. **Please** ensure all BACS payments include your Childs name as a reference. All fees are to be paid in full by the end of the second week, the **latest date being Friday - 25th March 2022.**

A **10% LATE charge** will be added to all late payments after this date unless agreed with Senior Management.

### Save The Number!

If your child/ren are unwell **OR** will not be attending Nursery.  
**Please** call the Office on:  
**01708 706959**  
You may use this number for any other queries you have.  
**Bev: 07752 546910**  
**Andy: 07763 412496**



## Covid-19 Procedures

Parklanes Wykeham Childcare are continuing to work closely with current Government Guidelines and local authority policies and procedures regarding childcare services we provide. At present parents will **still** not be allowed within the setting. A member of staff will meet & greet you and your child/ren & sign in/out your child within the setting.

Please use the provided intercom outside the school gate for access.

### Wearing of face masks when coming onto the grounds of the Setting or speaking to our staff is still mandatory.

We understand that this is a challenging time for all of us and very much appreciate the payments that are still coming through. We are a family business and prompt payment is very helpful with cash flow during this period.

### Could Parents/Carers please keep to Social Distancing Rules

If you have any questions please email: [info@childcarepwc.co.uk](mailto:info@childcarepwc.co.uk) or contact Andy/Bev.



**PWC offer 30 hours free childcare. To apply for 30 hours free childcare, you will need to...**  
Visit the registration page on Gov.UK website and complete the registration process. If you are eligible, you'll receive a code. Take your code to your childcare provider. Parents need to re-validate there 30hr code each term, if your child's code is **NOT** confirmed & re-validated by the parent/carer by the cut-off date, the short fall of fee's will be the responsibility of the parent/carer. Please inform PWC if your circumstances change in anyway. Thank you!  
**Parents will need to validate their code in time to continue to be entitled to the 30hours.**

**This Term's Topic this term is:  
Exploring the Natural World and Celebrations**

Week 1 –Planting and Growing—Vegetables

Week 2—Planting and Growing—Seeds

Week 3 - Mother's Day Cards

Week 4 – Easter Chicks

Week 5 - Easter Eggs (Linking numbers & Amounts)

Week 6 - Easter Chocolate Nest Eggs

Breaking up on: Friday 1st April 2022

Returning on: Tuesday 19th April 2022

**Staff Training-** Bev—Leadership & Management

Teresa—Managers Forum and SEND Cluster

Belinda—Brilliant Babies, Promoting Positive Behaviour, First Aid & Autism

Drenica—Supporting Children's Regulation

Karen—Vision Impairment

Carley—Basic Safeguarding & Autism

**Important Dates for your diary**

**Mother's Day Stall**

**21st March 2022 to 25th March 2022**

**There will be small gifts available for your child to purchase, these will be £1.00 each.**

**We will be limiting it to 2 items per child.**

**Can you send you send in £1 to £2.00 in a small envelope with their name on it if you wish your child to take part in this.**

**Easter Raffle**

**We will be running an Easter Raffle and Easter Egg Competition this year.**

**World Book Day 3rd March 2022**

**Children can dress up all week (28/2 to 04/03) as their favourite book character, remember to bring in the book to go with it.**

**Sports Relief week—14th March 2022 to 18th March 2022**

**Children can wear sports clothes all week and we will be having sports competitions.  
£1.00 per child**

**IMPORTANT!**

**Opening and Closing Procedures - Covid 19**

**All children can now be dropped off by Parents at the Main entrance at 8.45am and 11.45am.**

**Children to be collected by parent's at the main entrance at 11.45am and 2.45pm.**

**Due to safeguarding, the only times we can open the front door for the collection of children are:**

**8.45am, 11.45am and 2.45pm unless hours are different and agreed by management.**

**We cannot accommodate collection for appointments mid -sessions as this disrupts the learning of the children.**

**Early Years Pupil Premium**

**Sign up with your setting to get extra funding to support your child's learning**

Early years Pupil Premium is additional funding for early years pre-school settings to improve the education they provide for disadvantaged 3-4-year olds including, but not restricted to, those adopted from care. The funding goes directly to registered early years providers that offer children the **free-early education entitlement**. This extra funding will be spent to close the gap in attainment with training and resources to suit the requirements of the setting.

**Lunch & Snack**

**Can you please ensure that your child's lunch box and snack are healthy and nutritious**

**LUNCH BOXES!**

**Please put your child's name clearly on their lunch box & water bottle and ensure the lunch box is plastic and not a material one so we can sanitise.**

**Snack**

**Please supply a small snack and ensure that their snack is separate from their lunch box and has their name is clearly marked on it. i.e. Piece or fruit & crackers.**

**NO COLD CHICKEN NUGGETS  
CHIPS, BURGERS OR EGGS.**



**PARKING!**

Please remember that London Havering of Borough have a **PSPO** in place between the hours of **8.00am - 9.30am & 2.30pm - 4.00pm** around our childcare setting, and nearby roads. Please be courteous to those who live nearby when parking. Fines could be enforced if parked illegally or within unauthorised zones.



Please ensure that you bring your child's **Two-Way Book**, back in the setting, so your child's key-worker can communicate with you. As stated it's a Two-Way Communication Book, so can you please give us feed-back if your Key-worker has written something. Thank-You.

**Like us on our Facebook Page:**

**' PWC Ladybirds Butterfly Grasshoppers Caterpillars @parklaneswykehamdaycare'**

